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COMMUNITY SERVICES DEPARTMENT

PARK OPERATIONS ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

El Paso County Community Corrections Board (CCB) Meeting Agenda/Amended

April 8, 2020 – 1:00pm

Electronic Voting

Conference Call (605) 475-4881 Code 708-445

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Case Review	Lexi Spadi	Ballot
2. CAE Temporary Standards Waiver Request	Scot Smith	Vote
3. CCI Temporary Standards Waiver Request	Scot Smith	Vote
4. Adjournment		

Next meeting date: May 13, 2020





Community Alternatives of El Paso County
2945 E. Las Vegas St.
Colorado Springs, CO 80906

TEL: 719-390-1303
FAX: 719-393-0362

MEMORANDUM

TO: Rosalie Roy, El Paso Community Corrections Board Chair
Christine Burns, Division Manager
Scot Smith, Program Manager

FROM: Frances V. Falk, GEO Care, Senior Area Manager

A handwritten signature in blue ink that reads "Frances Falk".

DATE: March 31, 2020

RE: CAE Temporary Waivers

On March 13, 2020, Governor Jared Polis announced emergency guidance to maintain a six-foot distance between parties due to the Coronavirus. CAE took immediate steps to ensure we began implementing opportunities for social distancing. Included was guidance from the Division of Criminal Justice and GEO Care which allowed us to continue reviewing our operations. CAE is requesting temporary waivers for standards in the best interest of the safety and health of our staff, residents, and the community due to the Coronavirus.

Effective March 17, 2020, modifications to operations were made as follows:

- 1) CAE temporary suspended facility visiting
- 2) CAE temporary suspended volunteer entry into the facility
- 3) CAE modified home visits which included our staff member going to the resident's home, calling them to step out of the home to have a meaningful conversation while maintaining a safe six feet or more social distancing per CDC guidelines.
- 4) As restaurants and other businesses reduce work hours; job search interviews were canceled; and, as events and/or faith based organization cancellations occurred, we began to limit privilege passes. We will continue to educate our residents on social distancing in order to minimizing exposure.

CAE is requesting a temporary waiver for the following standards beginning on March 17, 2020: EF-040 Visitation Space, CS-044 Home Visits, and CD-120 Level System.

On March 26, 2020, Governor Jared Polis issued a stay at home order which again led to us to make additional changes to operations as follows:

Effective March 30, 2020:

- 1) CAE will temporarily suspend home visits and move to communicating with residence via phone. We will increase the phone monitoring.



- 2) Suspend non-residential coming into the facility in line with the Governors stay at home order. In addition, follow suit with judicial and Parole and temporarily suspend non-residential UA's. This will allow them to stay at home; however, we will increase phone monitoring and evaluate risk.
- 3) Reduced Case Manager face to face contacts from four per month to two ensuring six foot social distancing between client and case manager. The other two contacts will be conducted over the telephone.
- 4) The second meeting per week for employment contact will be suspended and will occur during the two face to face meetings and two phone contacts.
- 5) UA's were reduced from four per month to two per month, modifications to the process are being made to allow the employee to maintain six foot distance. Increase tests for cause/risk.
- 6) Modify pat searches to reduce the amount of physical contact allowing for emptied pockets, removing shoes, jackets, etc. as determined by risk.
- 7) All privilege passes have been temporarily suspended in line with the Governors stay at home order. The facility will allow one pass per week to go to the store for essential items.

CAE is requesting a temporary waiver for the following standards beginning on March 30, 2020: EF-040 Visitation Space , CS-044 Home Visits, CD-120 Level System, CS-030 Contraband, CS-062 Interim Drug Testing Processes, CD-190 Employment Services, CD-040 Dosage of Risk Reduction Activities

Please contact me at 719-357-0482, should you need additional information in considering our request.





Date: April 3, 2020

To: El Paso County Community Correction Board
Division of Criminal Justice

From: Mark Wester, Executive Director

RE: ComCor, Inc Covid-19 Response

ComCor, Inc has made the below modifications in operations in order to best implement the Center’s for Disease Control Guidelines of social distancing, the Stay At Home Order from the State of Colorado, and recommended disinfecting practices.

ComCor, Inc respectfully requests approval of the below modifications:

Operational Modifications:				
DCJ Standard	Topic	Change	Start Date	End Date
CD-130	Client Employment	Passes will be allowed for work and confirmed employment interviews. Clients are not allowed community job search passes.	3/17/20	TBD
CD-130	Privilege Furloughs	Temporarily suspended	3/17/20	TBD
CS-060	Breathalyzers	Temporarily suspended	3/17/20	TBD
EF-040	Visitation	Temporarily suspended	3/17/20	TBD
CS-060	Non-Residential Urinalysis	Temporarily suspended On 3/31, when reinstated strict guidelines of social distancing were implemented.	3/17/20	3/31/20
CS-044	Home Inspections	Temporarily suspended	3/17/20	4/15/20 via video
CS-050	Case Manager Weekly Meetings	Non-residential will occur via phone and residential may occur via phone at case manager discretion	3/17/20	TBD
CS-030	Pat-Searches	Staff will conduct as non-contact as often as practical. Pat searches are reduced to 3 per month during the state of emergency.	3/17/20	TBD

CS-080	Medications	Staff will create as much distance when monitoring meds as possible	3/17/20	TBD
CS-060	Residential Urinalysis	Modifications to allow for social distancing will be implemented by March 24, 2020. Urinalysis minimums are reduced by 50% during the state of emergency.	3/17/20	TBD
CS-030	Room Searches	Temporarily suspended based on CDC alerts of the virus being able to be transmitted through non-porous and porous surfaces.	3/17/20	TBD
CS-010	Headcounts and Walkthroughs	Staff will practice social distancing when possible.	3/17/20	TBD
CS-020	Client Property	Drop offs have been limited to essential items and are non-contact.	3/17/20	TBD
SD-070	Training	ComCor may implement changes to the new hire orientation program in order to be flexible with social distancing in training and fulfilling essential positions. These changes have not been implemented at this time but are being considered	TBD	TBD
OBH	Specialized Contract Hours	Considering a reduction of contact hours as staff availability is reduced related to COVID absences	TBD	TBD
OBH	Telehealth	Select specialized population groups are being	3/31/20	TBD