

El Paso County Community Corrections Board  
MINUTES  
April 10, 2019

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Board members present: Rose Roy, Mark Allison, Jennifer Dabros, Janice Hellman, Lori Griffith, Darren O'Driscoll, Jessica Curtis, Steve Noblitt, Kim Whisenhunt, Jillian Freeland, David Lipka and Jahna Pusedu

Excused absence: Kim Kitchen, William Bain and Christopher Sandrolini

Unexcused absence: None

Staff present: Scot Smith, Megan Nelius, Lexi Jeffries, Christine Burns and Lori Seago

Guests present: Sean Foster, Community Alternatives of El Paso County (CAE)  
Gwen Barlow, Community Alternatives of El Paso County (CAE)  
Daniel Huddleston, Community Alternatives of El Paso County (CAE)  
Charity Bellerdine, ComCor, Inc. (CCI)  
Hilary Johnson, ComCor, Inc. (CCI)  
Bobbi Vigil, ComCor, Inc. (CCI)  
Antonette Jaramillo, ComCor, Inc. (CCI)  
Anita Brown, ComCor, Inc. (CCI)  
Jim Firebaugh, ComCor, Inc. (CCI)  
Carrie Gavitt, ComCor, Inc. (CCI)  
Amber Dugger, ComCor, Inc. (CCI)  
Linda Bahrami, ComCor, Inc. (CCI)  
Mike Moore, Canon Minimum Centers  
Chris Sabo, Canon Minimum Centers  
Kristi Moore, Fremont Correctional Facility  
Carla Weldon, Fremont Correctional Facility  
Donna Archuleta, Fremont Correctional Facility

**1. Mark Allison, Board Vice-Chair called the meeting to order at 12:01 p.m.**

- a. A study session was held with the Department of Corrections to discuss the community corrections referral process, parole and quality referrals. This was a valuable opportunity for Community Corrections Board members and Department of Corrections Case Managers to interact, ask questions and share ideas.

**2. Attendance:**

- a. Introduction of members, guests, and new members.
- b. Ratified absences for current and future meetings. David Lipka stated he would not attend the May 8, 2019 meeting.

**3. Minutes:**

- a. **Jessica Curtis moved to approve and Mark Allison seconded the screening reports for the meetings of February 6, 13, 20, 27 and March 6, 13, 20 and 27 in calendar year 2019. The motion passed unanimously.**

**4. Case Review:** A victim impact statement was distributed. No discussion concerning cases on the ballot.

**5. Program Reports:**

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- a. Charity Bellerdine reported for ComCor, Inc. Mrs. Bellerdine reported that there have been significant positive changes at ComCor, Inc. and she introduced the management team that is currently in place at ComCor, Inc. They have 98 employees.
- b. Sean Foster reported for CAE. Mr. Foster introduced himself as the new director at CAE and reported that CAE will complete a national PREA Audit at the end of April. Mr. Foster highlighted statistics from their submitted vendor report.
- c. Scot Smith thanked providers and the Board for the service they provide to justice involved individuals re-entering our community. A video on National Re-Entry month was shown. Anita Brown, ComCor Case Manager, presented a Community Corrections client success story, a poem written by a client, and case management expectations. Daniel Huddleston, CAE Case Manager, presented client success stories and information on the Case Management Process. Both Case Managers established that it is change within oneself that makes the difference in case management and client successful re-entry.

**6. Department Reports:**

- a. Financial Report: Scot Smith reported that as a jurisdiction Community Corrections is 77% spent; that ComCor Inc. was 3.69% overspent; and that Community Alternatives of El Paso County was 3.10% overspent.
- b. Subsistence Support Funds: Mr. Smith reported that the remaining balance within the Subsistence Support Allocation is \$10,864.
- c. Escape Report: Scot Smith stated that successful completion rates should also be reported. Mr. Smith stated that there was an 18.2% escape rate for Diversion clients and a 10.8% escape rate for Transition clients. The successful completion rates were 41.6% for Diversion clients and 67.5% for Transition clients.
- d. Staff Report: Mr. Smith thanked the Board for their service and stated that the Colorado Association of Community Corrections Boards Annual Meeting will be in June in Montrose and invited the board to attend.

**7. Other Reports: None**

**8. Old Business: None**

**9. New Business:**

- a. Decision Making Factors: This item was pulled from the Agenda and will be rescheduled for an upcoming Board meeting.
- b. EPC – DCJ Community Corrections Contract: Christine Burns presented the Division of Criminal Justice Contract to provide Community Corrections Services in El Paso County and requested the Board endorse acceptance of the contract. Mrs. Burns stated that a contract exists between the State of Colorado and El Paso County so that El Paso County can subcontract with local facilities for rendering residential, non-residential, and specialized services to offenders. Mrs. Burns stated that the current five-year contract with the DCJ expires on June 30, 2019. A new contract, if endorsed and approved, would be for the contract performance period of July 1, 2019 through June 30, 2024.

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**Rose Roy moved and Mark Allison seconded to endorse acceptance and execution of a contract with the State of Colorado, Department of Public Safety, Division of Criminal Justice Contract for Community Corrections Services for the contract period of July 1, 2019 through June 30, 2024. The motion passed unanimously.**

Meeting adjourned at 1:14 p.m.

Respectfully submitted,

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Scot Smith, El Paso County Community Corrections Program Supervisor  
Community Services Department

Confirmed:

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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
April 3, 2019

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Staff present: Megan Nelius  
Others present:

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The meeting was called to order at 1:00 p.m.

**1. Ballots:** Megan Nelius tabulated ballots.

Meeting was adjourned at 1:59 p.m.

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Respectfully submitted,

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Megan Nelius  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
April 17, 2019

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Staff present: Megan Nelius  
Others present:

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The meeting was called to order at 1:05 p.m.

**1. Ballots:** Megan Nelius tabulated ballots.

Meeting was adjourned at 2:15 p.m.

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Respectfully submitted,

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Megan Nelius  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
April 24, 2019

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Staff present: Megan Nelius  
Others present:

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The meeting was called to order at 1:00 p.m.

**1. Ballots:** Megan Nelius tabulated ballots.

Meeting was adjourned at 1:58 p.m.

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Respectfully submitted,

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Megan Nelius  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

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Rose Roy, Chair  
El Paso County Community Corrections Board