

El Paso County Community Corrections Board
MINUTES
January 8, 2020

Board members present: Rose Roy, Mark Allison, William Bain, Ann Rotolo, Darren O'Driscoll, Janice Hellman, Rafael Cintron, Kim Kitchen, Lori Griffith, Pat Kelly, Gilbert Suazo, Jillian Freeland, and Chris Sandrolini.

Excused absence: Jahna Pusedu

Unexcused absence: David Lipka

Staff present: Christine Burns, Lexi Spadi, Tiffany Weaver, Scot Smith and Kevin Klaffky

Guests present: Mark Wester, ComCor, Inc. (CCI)
Sean Foster, Community Alternatives of El Paso County (CAE)
Kevin Bishop, ComCor, Inc. (CCI)

1. **Rose Roy, Board Chair called the meeting to order at 12:04 p.m.**
 - a. Study Session: Kevin Bishop presented Part I on ComCor Inc.'s Community Responsibility Program. Part II will be presented at the February 2020 meeting.
2. **Attendance:** Members and guests introduced themselves and absences for current and future meetings were ratified.
3. **Minutes:** Gilbert Suazo moved to approve the screening reports for December 4, 2019 and December 18, 2019. Mark Allison seconded. Lori Griffith noted that the date of the requested excused absences for Rafael Cintron, Lori Griffith and Mark Allison were annotated incorrectly and should read January 1, 2020. With that correction, the motion passed unanimously.
4. **Case Review:** Victims for Transition case (W. Barclay) and Transition case (T. Horton) spoke to the board.
5. **Program Reports:**
 - a. Sean Foster reported for CAE.
Mr. Foster reported that CAE had 16 successful completions and six (6) unauthorized absences; that the facility currently had 17 staff vacancies as a result of current efforts to expand facility capacity to 280 beds. He expects that these positions will be filled by CMRC staff, as CMRC is closing. Mr. Foster also stated they had 39 positives from urinalysis tests. He stated they has a staff misconduct issue in that staff was not properly labeling urine; those employees received disciplinary write ups.
 - b. Mark Wester reported for CCI.
Mr. Wester reported their filled beds at 296 and that they had 27 successful completions, and 8 (eight) unauthorized absences. He stated their staffing level is very good. Mr. Wester also presented to the Board data on unauthorized absences and successful Diversion terminations. He also stated that their positive urinalysis tests did increase by 6.2% in December. Staff performed 1450 tests. ComCor, Inc. would like to see 5% or below and are gathering data to review trends.
6. **Department Reports:**
 - a. Financial Report: Scot Smith reported that the financial report had not been compiled as service providers have up to five (5) working days to enter the data into the State's Community Corrections Billing and Information system. With the new year's holiday and January meeting date, the report was not be available until after the January board meeting but would be presented at the February 2020 in-person Board meeting.

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- b. Unauthorized Absence Report: Scot Smith reported that the unauthorized absence report had not been compiled as the service providers have up to five (5) weekday days to enter the data into the State's Community Corrections Billing and Information system. With the new year's holiday and January meeting date, the report was not be available until after the January board meeting but would be presented at the February 2020 in-person Board meeting.
- c. Staff Report: Scot Smith reported that the Fourth Judicial District's Problem-Solving Court Coordinator, Latisha Quintana, announced the dates for the Colorado Collaborative Justice Conference as set for March 25-27, 2020 in Denver, CO.

7. **Other Reports:** None

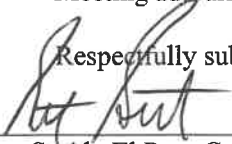
8. **Old Business:** None

9. **New Business:**

- a. Chair and Vice Chair elections to be held at the February 2020 in-person Board meeting. Interested board members were asked to contact Scot Smith. Mr. Smith stated he would reach out to current position holders to see if they would like to remain in their role.
- b. Scot Smith spoke on the Sunshine Act Memorandum. **Jillian Freeland moved to approve it. Janice Hellman seconded. The motion passed unanimously.**
- c. Christine Burns presented the redline/changes to the Offender Placement Review Procedures and stated a final vote by the CCB will take place at the February in-person Board meeting.
- d. The Structured Decision-Making Tool to be presented to the Board in April.

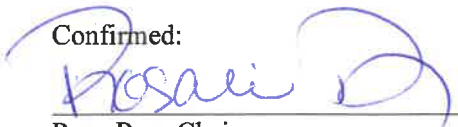
Meeting adjourned at 1:06 p.m.

Respectfully submitted,



Scot Smith, El Paso County Community Corrections Program Manager
Community Services Department

Confirmed:



Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
January 2, 2020

Staff present: Lexi Spadi
Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Lexi Spadi tabulated ballots.

Meeting was adjourned at 1:53 p.m.

Respectfully submitted,



Lexi Spadi
Community Corrections Specialist
Community Outreach Division

Confirmed:



Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
January 15, 2020

Staff present: Lexi Spadi
Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Lexi Spadi tabulated ballots.

Meeting was adjourned at 2:13 p.m.

Respectfully submitted,



Lexi Spadi
Community Corrections Specialist
Community Outreach Division

Confirmed:



Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
January 22, 2020

Staff present: Lexi Spadi
Others present:

The meeting was called to order at 1:00 p.m.

1. **Ballots:** Lexi Spadi tabulated ballots.

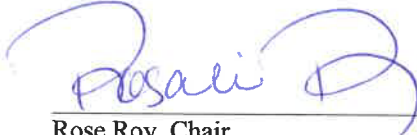
Meeting was adjourned at 2:24 p.m.

Respectfully submitted,



Lexi Spadi
Community Corrections Specialist
Community Outreach Division

Confirmed:



Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
January 29, 2020


Staff present: Lexi Spadi
Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Lexi Spadi tabulated ballots.

Meeting was adjourned at 1:31 p.m.

Respectfully submitted,



Lexi Spadi
Community Corrections Specialist
Community Outreach Division

Confirmed:



Rose Roy, Chair
El Paso County Community Corrections Board