

El Paso County Community Corrections Board  
MINUTES  
November 18, 2020

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Board members present: Rose Roy, Mark Allison, Janice Hellman, Darren O’Driscoll, Kim Kitchen, Jillian Freeland, Judge Rotolo, Billie Ratliff, Brian Makofske, Lori Griffith, Pat Kelly, Jahna Pusedu, and Gilbert Suazo

Excused absence: Chris Sandrolini and Judge Miller

Unexcused absence: None

Staff present: Scot Smith, Lexi Spadi, Tiffany Weaver, Christine Burns, Lori Seago

Guests present: Frances Falk, Deanna Stalbert, Mark Wester, Renee Olivett

1. **Rose Roy, Board Chair called the virtual meeting to order at 12:02 p.m.**
2. **Attendance:** Rose Roy called the roll
3. **Case Review:** Victim for Transition case (Chevalier) spoke to the board.
4. **Minutes: Pat Kelly moved to approve the meeting minutes for October 14, 2020, and the electronic meeting minutes for October 7, 21, and 28, 2020. Gil Suazo seconded the motion. The motion passed unanimously by roll call vote.**

**5. Program Reports:**

- a. Frances Falk reported for CAE. Mrs. Falk stated that CAE collected \$12,000 in restitution payments; that they had seven escapes; that they hired two new security monitors; and that they have trained five new staff members. Mrs. Falk reported that on December 3<sup>rd</sup> and 4<sup>th</sup> they plan to complete an initial American Correctional Association Accreditation audit. She stated that they have been successful in identifying, isolating, and containing COVID cases; that to date, there have only been nine total cases on site, five of which were staff; that those who were infected had minor symptoms and have returned to their regularly scheduled routines; and that staff care for the welfare of the residents and maintain strong sanitizing and cleaning procedures.
- b. Mark Wester reported for CCI. Mr. Wester reported that the average census was 260; that they had screened 120 potential clients; that they had 28 successful and 21 unsuccessful terminations. Mr. Wester stated they had 44 admissions, an 80% employment rate, and a 14% escape rate. He reported an 8.4% positive urinalysis test, with no change from September 2020. The corrective action plan continues to look strong.

Mr. Wester provided an update on the Roberts Road renovation and stated the renovation was complete; that clients will be moved upon approval; and that they plan to decommission the 3808 facility.

**6. Department Reports:**

- a. **Financial Report:** Scot Smith reported that CAE was 18% spent on funding for inmate housing and 9% on correctional treatment funds. He reported that ComCor was 26% spent on inmate housing and 6% on correctional treatment funds.

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- b. **Unauthorized Absence Report:** Scot Smith reported the successful completion rate for Diversion clients was 42.1% and for Transition clients the rate was 59.6%. He reported that the unauthorized absence rate for Diversion clients was 25.6% and for Transition clients at 21.1%.
- c. **Staff Report:** Staff reported that the Office of Community Corrections partnered with the Colorado Department of Public Health to provide COVID-19 oral swab surveillance testing for community corrections residents and staff at no cost to vendors. Mark Wester shared that CCI received supplies the previous week and tested 27 staff, with results received within 24 hours. He stated they plan to administer client testing the following week. Frances Falk reported that CAE has been consistently testing residents and staff due to an outbreak, but plan to transition to the surveillance testing process.

Staff reported that a quarterly report will be distributed for Board review. The first quarter report covers July 2020 through September 2020 and showed that the district had 109 successful residential completions for a 44.86% rate and 13 successful non-residential completions for a 50% successful completion rate; that the board screened 175 referrals and accepted 143 of those referrals for an 81.71 acceptance rate. Other key termination data included that CCI clients averaged 142.16 days in the residential program and 319.70 days in the non-residential program; that CAE clients averaged 159.52 days in the residential program and 175 days in non-residential programming. Combined, the district had a .08 full time employment rate at the time of intake and a full-time employment rate upon release of 58.73%.

7. **Other Reports:** None

8. **Old Business:** None

9. **New Business:**

- a. **OCC Request for Emergency and Waiver Plans:** Christine Burns reported that the Office of Community Corrections has asked vendors to review to review their previously submitted plans and waivers for accuracy and provide updated documentation. She stated updates would include quarantine and isolation plans, routine deviation from standards, any pending or active waivers, and any applicable staffing plans for emergency management detail.
- b. **CAE Fraud Prevention System and Client Impact:** Frances Falk from GEO Reentry Services stated that they implemented a positive pay fraud prevention system that during the rollout phase impacted clients, but that all challenges were immediately corrected and impacts to clients satisfactorily cured.
- c. **ComCor, Inc. – Client Move Request:** Mark Wester requested Board endorsement in support of client movement from their current facilities to the recently renovated Roberts Road Residential Facility. He stated renovations included a new state of the art kitchen, additional client rooms and upgraded treatment facilities.

**Pat Kelly moved to endorse, for the Division of Criminal Justice, Office of Community Corrections approval, the proposed client movement at ComCor, Inc. to their newly renovated Roberts Road Facility. Gil Suazo seconded. The motion passed unanimously by roll-call vote.**

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- d. Proposed DCJ – OCC Funding Model:** Christine Burns informed the Board that the Office of Community Corrections (OCC) proposed, for the Governor’s Budget, a \$22 million dollar budget reduction and system restructuring related to allocation of annual funds. That OCC was currently conducting an listening tour; that we will wait to see what comes from the next legislative session; and requested interested Board members volunteer to serve on a committee to formulate plans to reimagine Community Corrections if the system restructuring proposal received approval.

Christine Burns notified the Board that Scot Smith has taken a position with CAE and that this was his last Board meeting in his capacity as the Community Corrections Program Manager. He was thanked for his service to the County and that the Board looks forward to a continued working relationship while he provides his professional expertise to CAE.

10. **Adjournment:** Meeting adjourned at 12:49 p.m.

Respectfully submitted,



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Christine Burns, Community Outreach Division Manager

Confirmed:



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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
November 4, 2020

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Staff present: Lexi Spadi  
Others present:

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The meeting was called to order at 1:00 p.m.

**1. Ballots:** Lexi Spadi tabulated ballots.

Meeting was adjourned at 2:18 p.m.

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Respectfully submitted,



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Lexi Spadi  
Community Corrections Specialist  
Community Outreach Division

Confirmed:



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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
November 11, 2020

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Staff present: Lexi Spadi  
Others present:

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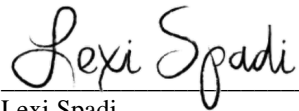
The meeting was called to order at 1:00 p.m.

**1. Ballots:** Lexi Spadi tabulated ballots.

Meeting was adjourned at 9:38 a.m.

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Respectfully submitted,



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Lexi Spadi  
Community Corrections Specialist  
Community Outreach Division

Confirmed:



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Rose Roy, Chair  
El Paso County Community Corrections Board

El Paso County Community Corrections Board  
Electronic Screening Minutes  
November 25, 2020

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Staff present: Lexi Spadi  
Others present:

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The meeting was called to order at 1:00 p.m.

**1. Ballots:** Lexi Spadi tabulated ballots.

Meeting was adjourned at 1:45 p.m.

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Respectfully submitted,



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Lexi Spadi  
Community Corrections Specialist  
Community Outreach Division

Confirmed:



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Rose Roy, Chair  
El Paso County Community Corrections Board