

6. Once all primary information is filled out, click the box that says, "I am not a robot." Then click 'Save'

A screenshot of a web form. At the top, there is a section titled "Household Questions" with a question: "Would you like to opt into bi-monthly emailed newsletters?*" and a "Yes" button. Below that is a section titled "Additional Family Member". Underneath, there is a section titled "Emergency Contacts". At the bottom of the form, there is a green checkmark icon and the text "I'm not a robot" next to a reCAPTCHA logo. Below this, there are four buttons: "Save", "Cancel", "Add Family Member", and "Add Emergency Contact". Two red arrows point from the top left towards the "I'm not a robot" checkbox and the "Save" button.

7. If there are any additional people they will be signing up for a program, they should click "Update Account Details"

A screenshot of a user account menu. The menu is titled "YOU ARE LOGGED IN!". It contains several options: "Household Calendar", "Change Your Password", "Update Account Details", "View Shopping History", and "Log Out". A red arrow points to the "Update Account Details" option. The background of the page shows a landscape with trees and mountains. At the top, there is a navigation bar with "Home", "Search", "My Account", "Contact Us", and "Activity Calendar".

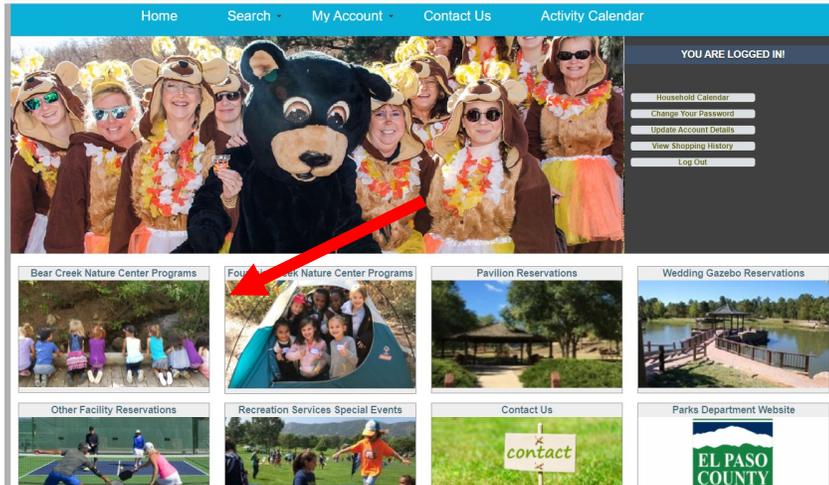
8. To Add a Family Member, click the tab at the bottom that says "Additional Family Member" (these people do not literally have to be your family or living with you. They could be friends, neighbors... anyone you may want to register.

A screenshot of a form for adding a family member. The form is titled "Important:" and has a sub-header "Anyone you wish to register for a program will need to be included in your household (Additional Family Member)". The form is divided into sections: "Household Primary Person Information", "Additional Family Member", and "Additional Emergency Contacts". The "Household Primary Person Information" section contains fields for "First Name", "Last Name", "Address Line 1", "Address Line 2", "City", "State", "Zip Code", "Phone #1", "Phone #1 Extension", "Phone #2", "Phone #2 Extension", "Phone #1 Type", "Phone #2 Type", "Email #1", "Email #2", "Authorize Contacts Via Email", and "Organization Name". The "Additional Family Member" section is highlighted with a red arrow. At the bottom, there are three buttons: "Save", "Add Family Member", and "Add Emergency Contact".

9. Fill in everything in red for additional family member. If you are finished, then click 'Save.' If you have more family members to add, choose "Add family member" again. Fill in all information in red then click save after you have finished.

A screenshot of the "Additional Family Member" form. The form is divided into sections: "Household Primary Person Information", "Additional Family Member", and "Additional Emergency Contacts". The "Additional Family Member" section contains fields for "First Name", "Last Name", "Gender", "School Grade", "Email #1", and "Would you like to opt into bi-monthly emailed newsletters?*" with a "Yes" button. The "Additional Emergency Contacts" section is highlighted with a red arrow. At the bottom, there are three buttons: "Save", "Add Family Member", and "Add Emergency Contact". Red text is used to highlight the "First Name", "Last Name", "Gender", "School Grade", "Email #1", and "Would you like to opt into bi-monthly emailed newsletters?*" fields.

10. Now you are ready to sign up for programs! Click the category for the program they are signing up for (usually Bear Creek Nature Center Programs / Fountain Creek Nature Center Programs / Special Events & Parks Programs)



11. Find and select the program you want and click the + button on the left next to that program to add

http://www.wbws.com/coel/pasowt.wsc/search.html?module=AR&category=BCNC&SessionID=788c252b1f5e4513bd9841ccd39bbe2f02ab9fa55861547864ac9d7b6322a4b0c6d7a11a8678661e5e2d85284988760853ff7610cb96b5

Activity #	Description	Dates	Times	Days	Location	Ages	Cost	Availability
104000-54	2:45PM - Active Adults: COS History Walk - Law & Disorder	01/22/2022 - 01/22/2022	2:45 pm - 4:45 pm	Sa	Bear Creek Nature Center		\$15.00	Waitlist
104000-54.1	3:00PM - Active Adults: COS History Walk - Law & Disorder	01/22/2022 - 01/22/2022	3:00 pm - 4:30 pm	Sa	Bear Creek Nature Center		\$7.00	Waitlist
104000-58	Active Adults: Full Moon Hike	02/16/2022 - 02/16/2022	4:45 pm - 6:30 pm	W	Bear Creek Nature Center		\$4.00	Available
104000-59	Nature's Classroom: Winter Adaptations	02/02/2022 - 02/02/2022	1:00 pm - 3:00 pm	W	Bear Creek Nature Center		\$4.00	Available
104000-60	Kids' Night Out: For the Love of Nature	02/04/2022 - 02/04/2022	5:30 pm - 9:00 pm	F	Bear Creek Nature Center		\$20.00	Available

Forest Bathing Walks With Summer Lajoie of Listening Pines - 104002
Practice mindfulness in nature with certified Forest Therapy Guide Summer Lajoie from Listening Pines on a gentle walk through the woods and a beautiful tea ceremony. \$30 per non-member / \$20 per member. To receive member rate, please call 719-520-6387.
For more information on Forest Therapy visit www.listeningpines.com.

Activity #	Description	Dates	Times	Days	Location	Ages	Cost	Availability
104002-11	Forest Bathing Walk	01/08/2022 - 01/08/2022	1:00 pm - 3:30 pm	Sa	Bear Creek Nature Center		\$30.00	Available
104002-11.1	Forest Bathing Walk	01/22/2022 - 01/22/2022	1:00 pm - 3:30 pm	Sa	Bear Creek Nature Center		\$30.00	Available
104002-12	Forest Bathing Walk	02/05/2022 - 02/05/2022	1:00 pm - 3:30 pm	Sa	Bear Creek Nature Center		\$30.00	Available
104002-12.1	Forest Bathing Walk	02/19/2022 - 02/19/2022	1:00 pm - 3:30 pm	Sa	Bear Creek Nature Center		\$30.00	Available

BCNC Children's Nature Series - 105000
Little Wonders
Discover the world of nature with your two or three year-old. Interactive activities and a short hike make this the perfect introduction to the outdoors for your child. For 2-3 year old toddlers accompanied by an adult.
Nature Explorers
Children will enjoy hands-on activities, puppet shows or stories, crafts, and a hike. For 4-5 year olds accompanied by an adult.
\$3 per person, including children and accompanying adult. Accompanying siblings under 2 years old free. All attending children and adults must be registered and paid.

Activity #	Description	Dates	Times	Days	Location	Ages	Cost	Availability
105000-1001	Little Wonders: Where are they Hiding?	01/26/2022 - 01/26/2022	10:00 am - 11:15 am	W	Bear Creek Nature Center		\$3.00	Full
105000-1001.1	Little Wonders: Where are they Hiding?	01/27/2022 - 01/27/2022	10:00 am - 11:15 am	Th	Bear Creek Nature Center		\$3.00	Available
105000-1002	Little Wonders: Feed the Birds	02/23/2022 - 02/23/2022	10:00 am - 11:15 am	W	Bear Creek Nature Center		\$3.00	Available
105000-1002.1	Little Wonders: Feed the Birds	02/24/2022 - 02/24/2022	10:00 am - 11:15 am	Th	Bear Creek Nature Center		\$3.00	Available
105000-1004	Nature Explorers: Fantastic Flurries	01/19/2022 - 01/19/2022	10:00 am - 11:30 am	W	Bear Creek Nature Center		\$3.00	Available

12. Choose "Add to Cart" on the bottom left of the screen

Activity #	Description	Dates	Times	Days	Location	Ages	Cost	Availability
105000-1001	Little Wonders: Where are they Hiding?	01/26/2022 - 01/26/2022	10:00 am - 11:15 am	W	Bear Creek Nature Center		\$3.00	Full
105000-1001.1	Little Wonders: Where are they Hiding?	01/27/2022 - 01/27/2022	10:00 am - 11:15 am	Th	Bear Creek Nature Center		\$3.00	Available
105000-1002	Little Wonders: Feed the Birds	02/23/2022 - 02/23/2022	10:00 am - 11:15 am	W	Bear Creek Nature Center		\$3.00	Available
105000-1002.1	Little Wonders: Feed the Birds	02/24/2022 - 02/24/2022	10:00 am - 11:15 am	Th	Bear Creek Nature Center		\$3.00	Available
105000-1004	Nature Explorers: Fantastic Flurries	01/19/2022 - 01/19/2022	10:00 am - 11:30 am	W	Bear Creek Nature Center		\$3.00	Available
105000-1004.1	Nature Explorers: Fantastic Flurries	01/19/2022 - 01/19/2022	1:00 pm - 2:30 pm	W	Bear Creek Nature Center		\$3.00	Available
105000-1004.2	Nature Explorers: Fantastic Flurries	01/20/2022 - 01/20/2022	10:00 am - 11:30 am	Th	Bear Creek Nature Center		\$3.00	Available

Little Wonders: Feed the Birds (105000-1002)

Add To Cart Clear Selection

13. Choose which household members are signing up for this program by clicking the box or boxes next to their names. Then Click "Continue".

The screenshot shows a website header with navigation links: Home, Search, My Account, and Contact Us. Below the header, there are two rows of household members. The first row is for Stan Can, with a checkbox next to his name. The second row is for Jan Can, also with a checkbox. Below the rows are two buttons: Continue and Cancel. Three red arrows point to the checkboxes for Stan Can and Jan Can, and the Continue button.

14. Make sure payment method shows "Credit card" then choose "Continue"

The screenshot shows a payment summary page. At the top, there is a navigation bar with Home, Search, My Account, and Contact Us. Below the navigation bar, there is a section titled "Summary of Charges" with a table:

Item	Amount
New Charges In Shopping Cart:	\$ 3.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 3.00
Amount To Be Paid Today:	\$ 3.00

Below the table, there is a section titled "The Following Information is Required to Complete Your Transaction". It shows a dropdown menu for "Using This Payment Method:" with "Credit Card" selected. Below that, there is a section for "Apply Coupon/Gift Certificate/Punch Payment/Reward/Scholarship" with a dropdown for "Type" set to "Coupon" and an "Apply" button. Below that, there is a section for "Billing Information" with fields for First Name (Stan), Last Name (Can), Home Phone w/area code (719)410-1000, Email (mjisevski@gmail.com), and Re-Enter Email (mjisevski@gmail.com). At the bottom, there is a "Continue" button and a "Back To Cart" button. A red arrow points to the "Credit Card" payment method.

15. Fill in credit card number, expiration date, and 3-digit security code on the back of the card. Then press "Submit Payment"

The screenshot shows a credit card payment form. At the top, there is a section for "Please review the following details for this transaction." with a table:

Item	Amount
Amount	\$ 3.00

Below the table, there is a section for "Billing Information" with the text "Enter your payment details below." Below that, there is a section for "Cards Accepted" with logos for VISA and Mastercard. Below that, there is a section for "Credit Card" with fields for Name (Stan Can), Card Number (4266902039001472), Exp Month (1), Exp Year (2023), and Card CVV/CVC (249). Below that, there is a section for "Billing Address" with fields for Address (526 Trumbull Lane), City (Monument), State (Colorado), Zip/Postal Code (80132), and Country (UNITED STATES). Below the address fields, there is a section for "E-mail Address" (mjisevski@gmail.com) and "Phone Number" ((719)410-1000). At the bottom, there are two buttons: "Submit Payment" and "Cancel". A red arrow points to the Card Number field.